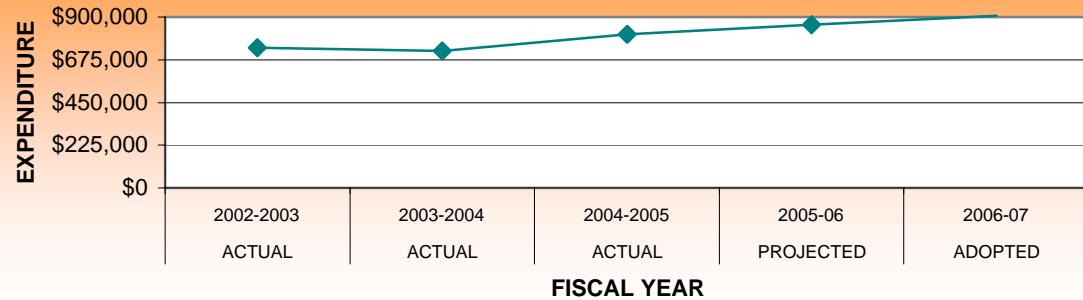


**TOWN of
PORTOLA VALLEY**
2006-07 BUDGET WORKSHEET



Consultant Services



Account Description/Activity		ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-06	PROJECTED 2005-06	ADOPTED 2006-07	ACCOUNT CODES
1	Accounting and Auditing	16,010	16,751	21,535	21,700	20,168	21,530	05-54-4180
	Preparation of the Town's annual audit and other accounting services.							
2	Town Attorney	87,487	68,503	57,434	70,000	88,500	80,000	05-54-4182
	Town Attorney is appointed by the Town Council to provide legal advice to the Town Council, committees, and staff.							
3	Town Attorney - Charges to Applicants	4,356	6,919	35,518	15,000	25,000	20,000	96-54-4186
	Charges to applicants for legal reviews of applications. Paid through the applicant deposit system.							
4	Transcription Services	14,739	15,960	14,714	18,000	17,652	18,900	05-54-4188
	Cost to transcribe the proceedings of the Town Council and Planning Commission meetings.							
5	Town Geologist	11,620	3,902	10,348	14,000	1,200	12,500	05-54-4189
	The Town Geologist is retained by the Town Council to provide geology reviews and to provide advice to the Town Council and staff.							

Account Description/Activity		ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-06	PROJECTED 2005-06	ADOPTED 2006-07	ACCOUNT CODES
6	Town Geologist - Charges to Applicants	93,540	76,830	107,336	100,000	131,000	130,000	96-54-4190
	Charges to applicants for geological consultant reviews of applications. Paid through applicant deposit system.							
7	Engineer Services	17,249	5,524	1,480	18,000	4,580	5,000	20-54-4192
	This provides backup to the Town Engineer (e.g., traffic analysis, surveying, NPDES). Decrease due to proposed Engineering Technician.							
8	Engineer - Charge to Applicants	45,878	24,072	57,198	60,000	34,750	35,000	96-54-4194
	Charges to applicants for engineering consultant review of applications. Public Works inspections paid through applicant deposit system.							
9	Planner	99,392	148,513	127,648	146,000	146,000	148,000	05-54-4196
	The Town Planner is retained to oversee all planning and land use issues within the Town. The Town Planner works on Town Council and Planning Commission authorized projects on a fee-for-service basis. The Planner is retained for services to the Planning Commission (\$48,780 annually) and the Architectural and Site Control Commission (\$24,430 annually). These line items can be found in the Committees & Commissions budget.							
	Assistance on Town Center Design						25,000	5-54-4197
10	Planner - Charge to Applicants	261,382	255,668	226,339	255,000	224,000	250,000	96-54-4198
	Charges to applicants for planning consultant reviews of applications. Paid through applicant deposit system.							
11	Plan Check	75,716	72,965	102,243	90,000	106,380	105,000	05-54-4200
	applicants for consistency with conditions and codes.							

Account Description/Activity		ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-06	PROJECTED 2005-06	ADOPTED 2006-07	ACCOUNT CODES
	Plan Check Services							96-54-4202
	<i>Charges to applicants for Plan Check consultant review of applications.</i>							
12	Miscellaneous Consultants							
	Computer Technical Assistance - Town system is 7 years old, cost of assessing system for necessary upgrades.	0			5,000	0	5,000	05-54-4206
	Personnel Services - Classification study and salary survey.						10,000	05-54-4209
	GIS Consulting - Planning Layers	0		27,432	7,500	4,740	10,000	05-54-4208
	<i>GIS/GPS Trail Mapping</i>		7,135					
	Waste Management Consultants - Includes annual report to CIWMB	4,289	7,399	1,430	4,600	4,600	4,600	05-54-4212
	<i>Website Consultant</i>	3,714	1,200	1,000	4,000	0	0	05-54-4216
	<i>Feasibility Study (total \$35,000; \$8750 pd 04/05)</i>				26,250	26,750	0	
	Miscellaneous Consultants as approved by Council	3,396	10,457	17,569	25,000	25,000	25,000	05-54-4214
	Sub-Total	738,769	721,797	809,223	880,050	860,320	905,530	