



**TOWN OF PORTOLA VALLEY**

***Finance Committee***

**Monday, February 12, 2018 – 5:30 PM**

**Town Hall Conference Room**

**765 Portola Road, Portola Valley, CA**

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**MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Oral Communication
4. Approval of minutes from October 31, 2017 meeting
5. Elect new Committee Chair for 2018 and identify candidates for 5<sup>th</sup> member
6. New Business:
  - Audit Review of FY 2016-17 (Grace Zhang, Maze & Associates)
  - Plans to Develop 5-Year Capital Plan and Cash Reserve Policy
7. Old Business:
  - Pending General Fund UUT ballot measure – discussions with Town Council
  - Implementation of Investment Fund and Initial Funding and Trade Ticket (includes discussion of Form 700 – Economic Interests for members)
8. Improving Committee Effectiveness/Service and Annual Report to Town Council
9. Adjournment