



**TOWN OF PORTOLA VALLEY
Bicycle, Pedestrian and Traffic Safety Committee Meeting
Special Meeting – Thursday Dec 6th 2018
7:00 PM Historic Schoolhouse
765 Portola Road, Portola Valley, CA 94028**

Bicycle, Pedestrian and Traffic Safety Committee Meeting Minutes

1. Call Meeting to Order

Chairman Ed Holland called the meeting to order at 7:06 pm on Thursday Dec 6th, 2018.

2. Roll Call

Kenny Chung, Gary Hanes, Angela Hey, Ed Holland (Chair), and Kevin Welch attended. Deirdre McQuillan and new member Bob Pierce unable to attend. Also in attendance were Craig Hughes (Town Council Representative), Howard Young (Town Public Works Director), Gary Nielsen (Town Police Commissioner) and San Mateo County Sheriff's Office representative, Sergeant Andy Hui. In addition, the following members of the public attended: Lorrie Duval, Jose Iglesias, Kiran Kamboj, Ruhi Khan, Whitney Leeman, Tia Miller, Elizabeth de Oliveira and Joyce Shefren. Almanac reporter, Dave Boyce, also attended.

3. Discussion with Traffic Engineering Consultant Paul Krupka

3.1. Introduction to the Study

Ed introduced Paul Krupka, a registered civil engineer and traffic engineer, with over 30 years' experience working in the Bay Area. Paul gave a presentation that showed aerial views of the town's crosswalks. His goal is to provide an overall assessment of pedestrian safety in Portola Valley, looking especially at Portola Rd and Alpine Rd. In particular, he looked at safety around the schools.

He stated that there are national and state guidelines for safety. He based his analysis on his observations, data, public input from the past and his prior studies in the town. He expects to review findings from tonight in mid-January with Howard.

He displayed aerial pictures of intersections and crosswalks. Post-it notes were available, so that residents could place notes on appropriate photos with comments.

3.2. Resident Comments

Paul Krupka asked for questions on the study from the audience. Here are the questions and answers.

1. Are you doing a traffic count?

No.

2. When was the last time traffic counts were done

Main ones were done in 2012 for 2013 study. The town has some data from the trailer since, but nothing town-wide.

3. Ed noted the study has included Paul being present at sites

Paul noted he had taken many pictures and videos.

4. One of the weeks of study the Priory was not in session, resident has spoken to the town manager, Jeremy Dennis

Paul Krupka said he checked with the town re: days when school was in session. Paul will highlight the days he was out looking at sites in his study report.

5. **Many people are unable to attend – how should they send in information?**
Howard said send comments to the Town Center email. They will be passed on to the committee via Ed and also to Paul. Paul said he had reviewed prior input from citizens.
6. **Since the last traffic study – will there be another one. Will traffic count correlate with school attendance between 2013 and 2019. Jose Iglesias, 311 Portola Rd.**
7. Paul is interested in incidents and accidents historically, for future planning. Paul said the study so far doesn't plan to do much data analysis.
8. **Ormondale School has a one-way traffic system during school pick-up times – is this successful? Does the Priory need a one-way traffic flow – this might alleviate turns that cause holdups go-ing into the Priory? Jose Iglesias.** The Priory has a master plan - needs to be considered.
9. **Volume of traffic and cyclists has grown. Whitney Leeman, 10 Grove**
Paul noted for study.
10. **Is there coordination with the paths & trails – she walks with jogging strollers on paths. Ruhi Kahn, 311 Cervantes**
Paul said there are areas of particular conflict he has noted. Concern between Westridge and Windmill via Portola Road. Howard noted the input and wants to hear from the other mothers to focus on the areas of concern.
11. **Concerns about speeding along Alpine Road between Corte Madera and Willowbrook/Alpine junction. Tia Miller 267 Corte Madera Rd.**
Not part of the study - but maybe worth reviewing.
12. **Los Trancos – Alpine Intersection – Los Trancos crosswalk is unsafe. In addition, Alpine Hills Swim & Tennis Club construction increases traffic. Children are cutting through on Firethorn where there's a blind curve at the other end on Los Trancos.**
This is a real problem.
13. **Roberts Parking Lot – is anyone worried?**
Another real problem because children are on the Robert's side of the road then they cross back later.
14. **The sidewalk at Los Trancos is in a dangerous position. Cars coming up Alpine turning left into Los Trancos creating a hazard for cyclists too. Noted that sunlight also dazzles people and there's bus stop. Geoff Baldwin – 233 Echo Lane.**
Noted as a busy area - crosswalks, turning cars, bus stop.
15. **Chuck Horley – 15 Golden Oak – confirms the crossing and the crosswalk across to Alpine Hills. He crosses the road at night.**
Paul noted that Alpine Road is curved and there is foliage that presents a challenge. He also noted the Alpine Inn is open at night until 8 pm most nights. The bus stop is also a challenge.
16. **Concern that SamTrans no longer visits the neighborhoods where people live.**
17. **Portola Road Priory lights don't work often. Crosswalk at the Priory needs moving away from the Priory driveway as people come down Corte Madera and children don't always use the crosswalk. Jose Iglesias**
18. **Is the town or the committee aware of Vision Zero. Need separation of traffic and pedestrians. Need an overarching strategy - not piecemeal planning. Kiran Kamboj, 244Canyon Drive**
Committee is aware of Vision Zero. Need for plan noted.

19. Schools end at the same time – mothers cannot pick up at both Ormondale and Corte Madera at the same time. Should the school exit times be staggered?

Question for the schools and school board.

3.3. Concluding comments from Paul.

Thanked attendees for coming and giving important comments.

3.4. Next Steps

Howard will meet with Paul on the study. Kevin suggested the aerial photos Paul has produced could be put up in a secure place – e.g. the Library. Howard would like to get as much input as possible. He will determine if more input is needed with the subcommittee.

4. Sheriff's Report

4.1. Accidents and Citations

Sergeant Andy Hui reported that in November there were:

- Traffic stops - 44
- Citations – 33 moving violations – 2 bicycles were cited
 - 2 speeding citations
 - 12 stop sign violations
- Accidents - 0

There was a discussion on the setting of speed limits. An engineering survey is due for Portola Valley in 2019. Angela questioned the low number of speeding citations, relative to the number of stop sign violations. She said that 2 speeding citations a month was not enough.

5. Windy Hill Parking

San Mateo Sheriff's Office is still wondering if the Windy Hill Parking signs are adequate. Signs are enforceable if they are at least 7ft high and no more than 150yds apart. Are the brown Portola Valley signs reasonable? More research needs to be done as to whether the parking is enforceable.

Kevin asked whether anyone had appealed a parking ticket under the audience. San Mateo has changed to Turbo Data for ticket citations. Andy Hui can look back on recent electronic records in this system, but he is unable to look up tickets given under the old paper system.

Craig asked if it would be helpful to ask City Attorney. Andy said first he would like to ask the county Traffic Commissioner.

6. Speed Trailer

Showed Happy Thanksgiving message - worked well.

7. Public Works Report

Howard spent considerable time informing the public of this meeting.

The town is renovating fields and clearing storm drains.

8. Ongoing Committee Business

8.1. Updates on Windy Hill Parking

The seems to be getting better. Cooler weather means fewer cars.

9. Next Meeting

The next meeting is on Wednesday January 9th at 8:15 a.m. in the Schoolhouse.

10. Adjournment

The meeting was adjourned by the chairman, Ed Holland, at 9:18 pm.