

TOWN OF PORTOLA VALLEY



Bicycle, Pedestrian and Traffic Safety Committee Meeting

Wednesday 1<sup>st</sup> May 2019

8:15 AM Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

**Bicycle, Pedestrian and Traffic Safety Committee Meeting Minutes**

**1. Roll Call**

Gary Hanes, Angela Hey, Ed Holland (Chair), Bob Pierce and Kevin Welch attended. Deirdre McQuillan and Kenny Chung were unable to attend. Also in attendance were Craig Hughes (Town Council Representative), Howard Young (Town Public Works Director), Gary Nielsen (Town Police Commissioner) and San Mateo County Sheriff's Office representative, Sergeant Andrew Hui.

**2. Oral Communications**

No Oral Communications

**3. Minutes Approved**

The minutes of the April 11th meeting were unanimously approved, proposed by Ed, seconded by Kevin.

**4. Sheriff's Report**

**4.1. Accidents and Citations**

Sergeant Hui noted it was the first day of the month, so the April stats may not be complete, he reported that there were:

- Citations – 34 – 4 stop sign violations, others speeding mainly on Portola Rd, Westridge, Canyon
- 7% were Portola Valley residents
- Accidents – 1 minor on 25<sup>th</sup> April northbound near the Priory just after 11 am – motorist turned into a driveway with unsafe turning and didn't see a cyclist. The cyclist had pain, but refused to be transported. Bob asked whether the cyclist had high visibility clothing.

Note: it is the officers discretion as to whether to cite.

Kevin asked what happens if a cyclist doesn't have identification. Hui noted that most have a record with them. He mentioned one cyclist near the Woodside/Portola Valley boundary who gave a false ID to a police officer, but he had ID on him and was cited. However, this was a rare case.

Hui noted that the police officers will be using a new ticket writing system.

## **5. Public Works Report**

### **5.1. West Bay Sanitary Project on Alpine Road**

Howard reported on the Alpine Road sewer replacement project. A temporary patch will be replaced once final testing is done. Then there will be clean-up work.

The road surface over the sewer will be replaced to make it smoother. Kevin complained of early morning traffic noise from the contractors.

Craig noticed that traffic is backing up at the intersection as the repairs get closer to Portola Road. Howard will ask the traffic controllers to watch for traffic.

### **5.2. Mowing**

The town is concentrating on mowing.

### **5.3. Resurfacing**

Street resurfacing for selected streets will be starting in June.

### **5.4. Budget**

Howard noted it was time to submit the budget for the committee. Ed said he would ask Kenny Chung for the budget as he had started to work on it.

### **5.5. Speed Study**

Howard said in the next fiscal year there will be a speed study.

### **5.6. Council Update on the Traffic Study**

Jeremy and Howard have presented the Traffic Study to the town council.

### **5.7. Woodside Patrol Crossing Guards**

The pilot program has come to the end. The town received positive feedback. The next step is to decide who will fund crossing guards in the future. The pilot project was paid for the school district, the town council and Woodside Priory.

## **6. Ongoing Committee Business**

### **6.1. Pedestrian and Traffic Study**

As noted above the study has been presented to the Town Council by Jeremy and Howard. Howard plans to discuss the study with other town committees, such as ASCC and Trails Committee, and break the recommendations into manageable parts.

Howard also plans to inform the public as plans develop. He discussed state standards with the town council. He envisioned planning implementation over the next 5 to 10 years. The council wants the town to define standard designs for crossings. Ed asked for a timeline so that progress can be shown. Craig said that it would be desirable to get one crossing set up before school starts in the fall. As Ed noted, there are engineering and budget considerations for some locations.

### **6.2. Updates on Windy Hill Parking**

As it is the start of the hiking season, there were cars parked in the shoulder beyond the area for parking. Most of the time, cars park off the shoulder.

## **7. Outreach and Events**

### **7.1. Bike To Work**

Bike to Work Day is May 9<sup>th</sup> – the committee will run an energy station at Ladera Church, led by former committee member Patt Baenen and helped by church members.

## **8. Next Meeting**

The next meeting is on Wednesday June 5th at 8:15 a.m. in the Schoolhouse.

## **9. Adjournment**

Ed adjourned the meeting at 9:15 am.