

Bicycle, Pedestrian and Traffic Safety Committee Meeting

Wednesday, June 5, 2019
Historic Schoolhouse
765 Portola Rd., Portola Valley, CA

Bicycle, Pedestrian and Traffic Safety Committee Meeting Minutes

1. Roll Call
Kenny Chung, Gary Hanes, Ed Holland (chair), Bob Pierce, Kevin Welch, Dierdre McQuillan. Angel Hey unable to attend. Also present were Howard Young (Town Public Works Director), Gary Nielsen (Town Police Commissioner) and San Mateo Co. Sheriff's Office representative (name not recorded).
2. Oral Communications- None
3. Minutes Approved- The minutes of the May 1, 2019 meeting were approved following a correction by Howard Young on his comment about replacing the road surface over the new water pipe replacement sections. His intent was to state that the temporary patch will be replaced once final testing is done. Proposed by Kenny, seconded by Kevin.
4. Sheriff's Report
 - 4.1 Accidents and Citations- No accidents, 22 citations. Due to the implementation of new electronic citation technology and collection/analysis of that data, this report may be inaccurate due to low reporting. Further analysis will be provided.
 - 4.2 Kevin asked the officer to provide clarification of the vehicle code as well as interpretation in our town of the laws that apply to where a cyclist is allowed to ride in the roadway.
5. Public Works
 - 5.1 Roadside mowing is currently underway and has high priority for completion for fire prevention
 - 5.2 The Alpine water main project is nearly complete. A short punch list of items to finish is prepared. A final cleanup of the road surface will take place once everything else is done. Kenny expressed concern about undulations in the repaired road surface and Howard explained the technique used and what generally results. Both agreed that a spot inspection will take place to make sure the job is completed properly.
 - 5.3 Slurry Seal will be July 11-19 following crack repair. Roads involved previously reported.
 - 5.4 The provision of crossing guards at Woodside Priory and Corte Madera Schools will continue through the end of the current school year. Future implementation of crossing guards is under discussion with emphasis on how the costs are to be shared.
 - 5.5 Gary Hanes raised a question about having a "limit line" painted at the exit of Windmill School parking lot to discourage drivers from entering the roadway and cutting off approaching cyclists. The final approval of that project has been given so no leverage exists to have this done.
 - 5.6 Howard mentioned that a budget request is under consideration for the Town traffic study and the amount of \$200K is simply a draft estimate since much more preliminary work will need to be completed prior to issuing a final budget request.
 - 5.7 Further work is underway for a bicycle repair station to be located at the Portola-Alpine Triangle. Howard is looking at standardized units in common use to assure availability of replacement parts in the future. This project is being funded by Terun restaurant of Palo Alto.

5.8 Gary Nielsen added that the town radar trailer is currently not in use due to the poor condition of the tow van and safety concerns.

6. Ongoing Committee Business

6.1 Confirmed that the next step in the Traffic Safety Study is completion of a budget.

6.2 Windy Hill Parking- still need more enforcement of cars parked beyond the "No Parking" sign with the arrow. This is up to the sheriff.

6.3 Committee has been asked about providing bicycle valet parking during the 3 upcoming summer concerts. Angela is looking in to obtaining bike racks. Kenny will obtain costs of purchase and discuss budget and storage with Howard. May not be able to help at June event.

6.4 Discussion of Zot's run and Town Picnic was inconclusive

7. Matters Arising- No topics were discussed

8. Next meeting- Due to the proximity of July 3 (first Wednesday) to July 4th holiday, the meeting may be moved to July 10, 2019. TBD.

9. Adjournment

The meeting was adjourned by the chairman Ed Holland at 9:20am.