

BPTS Committee Meeting  
8:15am September 4th The Old School House, 765 Portola Rd

1. Roll Call.  
Committee: Ed Holland, Kevin Welch Deidre McQuillan , Kenny Cheung,  
Bob Pierce.  
Town: Howard Young, Craig Hughes
  
2. Review/ Approval of the Minutes of the July Meeting:  
The minutes were approved without comment.
3. Resident and Committee Open Comments  
Mr Bruce McAuley attended the meeting and noted the potential benefit of signage supporting the “3 Foot law” enacted in 2014. This states a minimum distance for passing bicycle and pedestrian traffic by motor vehicles. A standard sign design was shared at the meeting. On further discussion, it was established that Mr MacAuley considered this signage to be of particular benefit on major routes, where the roadway is narrowed or without shoulder lane. Upper Alpine, Los Trancos Road were introduced as examples. The Committee inquired whether this could or should be discussed with Paul Krupka with a view to inclusion in the Traffic Safety Study, and subsequent recommendations. Howard, Young and Chair Holland agreed to pursue this and report back to BPTS. Lastly it was mentioned that addition of signage would require cross-committee and commission discussions for final approvals of suitability and location.
  
4. Sheriff's report:
  - a. 0 Accidents, 77 Citations  
An incomplete report was provided for the month of August. This is partly due to the incomplete switchover between paper and electronic ticketing systems. Additionally, the difficulty in drawing down reports, for the previous month due to likelihood of incomplete entry into the system. It was suggested by the Sheriff's Officer that a more complete picture could be presented if the results were delayed by one month. The committee agreed that more accurate data should be considered a priority and accepted the new reporting schedule.
  - b. Updated requests for Law enforcement presence, as required.  
No specific requests were made
  
5. Public Works Report:  
Public works had concentrated on the roads and trails in the school zones. Street resurfacing projects were completed in residential streets. A traffic speed survey, required in support of speed limit enforcement is planned for the month of September

The West Bay Sanitary District project along Alpine Road is complete. Town is waiting to complete slurry seal and striping of the shoulder lanes and other road markings disrupted by the work. This requires a final discussion regarding the acceptability of the repaved surfaces. BPTS member Gary Hanes asked via email when the signage associated with the project would be removed. Howard Young responded that this would be effective on the final agreement, within 1 to 2 months.

6. Ongoing Committee Business for 2019

- a. Planning for the Zots to Tots race support was discussed briefly, with an agreement to discuss coordination off line
- b. The Back to School "Pop Up" meeting at Portola/Priory in August was a big success. It was established there would be benefit from more outreach through schools to spread awareness of the traffic study, and ongoing process stemming from it. It was commented that the Neighborhood Watch network would also be a good way to share information on this matter.
- c. The Committee was reminded by Howard Young that On September 26th the first review of the C/CAG grant application submitted by the Town and supported by BPTS would take place at the San Mateo County offices
- d. It was agreed that a subcommittee consisting BPTS Chair, Howard Young and Consultant Paul Krupka of Krupka Consulting would form a subcommittee to establish priority for project recommendations arising from the 2018-19 study process. It was considered that school zones, routes and high use areas would form the initial focus. Committee member Welch asked whether work would be contingent on the availability of grant money. Council Liaison Hughes responded that the Town has already made provision for an initial budget in support of work.
- e. Committee member Welch asked about use frequency of the Speed/Information display trailer. The Town is working with the Sheriff's department to increase trailer usage and identify good sites for placement.
- f.
- g.

Due to the lengthy discussion at the beginning of the meeting on the matter of the "Three Foot Law" it was not possible to cover all the items on the agenda. It was agreed that these should be retabled for the October meeting.

The October 2019 meeting is scheduled for the default date and time of 8:15 AM, October 2nd.

The meeting was adjourned at 9:30 am