



TOWN of PORTOLA VALLEY

Town Hall: 765 Portola Road, Portola Valley, CA 94028 Tel: (650) 851-1700 Fax: (650) 851-4677

Information Required to Accompany a Zoning Permit Application

- Hours of Operation
- Number of Employees
- Floor Plan and Site Plan

Narrative:

- Describe in detail how your business can serve the “frequently recurring needs” of Portola Valley residents
- Address the Town requirement that at least 50% of your business be derived from area residents
- Provide a detailed description of the nature of your business