



TOWN OF PORTOLA VALLEY
Regular Meeting of the Town Council
Wednesday, October 25, 2023
7:00 P.M.

Jeff Aalfs, Mayor
Sarah Wernikoff, Vice Mayor
Judith Hasko, Councilmember
Mary Hufty, Councilmember
Craig Taylor, Councilmember

1. CALL TO ORDER 7:32 PM

Present: Mayor Aalfs, Vice Mayor Wernikoff, and Councilmembers Hufty, Hasko, and Taylor

2. ORAL COMMUNICATIONS

- No public comment

3. CONSENT AGENDA

a. Approval of Minutes- Regular Meeting Minutes of October 11, 2023

b. Approval of Warrant List- 10/25/2023

- Mayor Aalfs requested a motion to approve item 3 a. and 3 b.
- Councilmember Taylor made a motion, seconded by Vice Mayor Wernikoff, to approve item 3 a. and 3 b. on the consent agenda. The motion passed by the following vote:
- **Ayes:** Mayor Aalfs, Vice Mayor Wernikoff, Councilmembers Hufty, Hasko, and Taylor
- **Nays:** None

c. Approval of Updated Electronic Communications Policy

- Due to technical difficulties with Zoom, Council decided to table item 3 c. to a future meeting

4. REGULAR AGENDA-PUBLIC HEARING

a. Update on Housing Element Status

- Presentation given by Interim Planning and Building Director, Jon Biggs, which included a PowerPoint presentation. Presentation will be posted to the website since Zoom is not functioning properly.
- HCD letter received in July 2023 with a list of modifications. Several meetings with HCD were cancelled and rescheduled, first meeting was on 10/14/2023. Dates were pushed out as far as HCD was comfortable with- wrapping up in 2028. On track to update housing element with appropriate HCD language, including timeframes. The goal is to get this in front of the council by January 2024. HCD wants to see RFP going out in 2027. About 70% complete by consultant- Urban Planning Partners.
- The zoning update project currently in the works- bring to council in tandem with housing element update, by mid-spring 2024. About 70% complete by consultant- Lisa Wise.
- Four projected meetings between Planning Commission and Council in December and January to review, discuss and potentially approve the housing element and zoning update.

5. COUNCIL LIAISON COMMITTEE AND REGIONAL AGENCIES REPORTS

Oral and written reports arising out of liaison appointments to both in-town and regional committees and initiatives. The Town Council does not take action under this agenda item.

6. TOWN MANAGER REPORT

There are no written materials, and the Town Council does not take action under this agenda item.

7. ADJOURNMENT

At 8:30 PM, the Mayor adjourned the October 25, 2023 meeting. The next Regular Town Council meeting will be held on November 8, 2023, at 7:00 p.m.