

PORTOLA VALLEY TOWN COUNCIL REGULAR MEETING MINUTES – NOVEMBER 12, 2025

1. CALL TO ORDER / ROLL CALL

Mayor Hasko called the meeting to order at 7:04 p.m. Roll call was taken by the Clerk.

Present: Councilmembers Helen Wolter, Rebecca Flynn, Mary Hufty, Vice Mayor Craig Taylor, Mayor Judith Hasko

Absent: None

Others: Town Manager Darcy Smith, Assistant Town Manager Corie Stocker-Pedalino, Town Attorney Catherine Engberg, Finance Director Anthony McFarlane, Interim Planning and Building Director Steve McHarris, Town Clerk Veronica Dao

- 2. A.B. 2449 CONSIDERATIONS:** Announcements/Consideration and approval of request to attend remotely by Town Council, pursuant to AB 2449 (just cause and emergency circumstances) --None.

3. REPORT OUT FROM CLOSED SESSION

Town Attorney Engberg reported that Council met in Closed Session earlier regarding two items, performance evaluations of Town Manager and Town Attorney. There was nothing to report out and Council would return to Closed Session following the regular meeting.

4. PRESENTATIONS / PROCLAMATIONS

- a. Mid-Peninsula Open Space District Annual Presentation

Joshua Hugg, MROSD, provided an informational presentation.

5. TOWN MANAGER REPORT

Town Manager Smith updated the Council on the following:

- San Mateo County Local Hazard Mitigation Plan
- Local Road Safety Plan
- Parent coffee talk on e-bikes at Corte Madera School
- Planning and Building department improvements to service
- Finance department working on financial audits
- Townhall closure for Thanksgiving holiday

6. ORAL COMMUNICATIONS

Mayor Hasko invited public comment.

Public Comment

- Karen Askey

7. CONSENT AGENDA

Mayor Hasko invited public comment.

Public Comment

- Kristi C.

Consent Agenda item 7c was pulled for separate discussion and action.

Motion and second (Flynn, Hufty) to approve Consent Agenda items 7a & 7b. The motion carried 4-0-1 by voice vote, with Vice Mayor Taylor abstaining.

Motion and second (Taylor, Flynn) to approve Consent Agenda 7d. The motion carried unanimously by voice vote.

Motion and second (Hufty, Taylor) to approve Consent Agenda 7c. The motion carried unanimously by voice vote.

- Approve Special Meeting Minutes of October 22, 2025
- Approve Regular Meeting Minutes of October 22, 2025
- Warrant List for November 12, 2025
- Consider Adoption of a Resolution Appointing a Director and an Alternate Director to Serve on the Board of Directors of Pooled Liability Assurance Network Joint Exercise of Powers Agreement (PLAN JPA) on Behalf of the Town of Portola Valley

8. PUBLIC HEARING

- Hold Public Hearing and Consider Introduction of an Ordinance to Adopt the 2025 California Building Standards Code and Local Amendments

Interim Planning and Building Director McHarris presented the item.

Mayor Hasko invited public comment. None were received.

Council asked questions and discussed the item.

Motion and second (Taylor, Hufty) to adopt the 2025 state regulations and amend Section 13 Green Building Code to delete part C of subsection 4.106.5 and delete subsection 4.305. The motion carried 5-0 by roll call vote.

9. REGULAR AGENDA

- a. Receive Presentation on the Community Survey from Godbe Research

Bryan Godbe, Godbe Research, provided an information presentation on survey results.

Mayor Hasko invited public comment.

Public Comment

- Karen Askey

No action was taken.

- b. Update by Town Council Safety Element Subcommittee

Councilmember Flynn introduced and presented the item.

Mayor Hasko invited public comment. None were received.

No action was taken.

- c. Consider Authorizing the Mayor to Execute a Professional Consultant Services Agreement for the Portola Valley Safety Element Update with Urban Planning Partners, Inc.

Interim Planning and Building Director McHarris presented the item.

Mayor Hasko invited public comment. None were received.

Motion and second (Hufty, Taylor) to authorize the mayor to execute the contract. The motion carried unanimously by voice vote.

10. COUNCIL SUBCOMMITTEE, LIAISON COMMITTEE, AND REGIONAL AGENCIES REPORTS

Councilmembers reported on several local and regional meetings they attended recently.

Mayor Hasko invited public comment.


Public Comment

- David Cardinal


Councilmember Flynn noted a correction to the 10/25/2025 Peninsula Clean Energy Committee Meeting liaison report to clarify they would be moving to a new office in 2026.

11. ADJOURNMENT

The meeting adjourned at 10:33 p.m. and Council returned to Closed Session at 10:35 p.m.



Judith Hasko, Mayor



Veronica Dao, Town Clerk

Submitted for approval to the Town Council at its December 10, 2025 regular meeting.