

**PORTOLA VALLEY TOWN COUNCIL SPECIAL MEETING MINUTES – MARCH 16, 2026**

**1. CALL TO ORDER / ROLL CALL**

Mayor Taylor called the meeting to order at 1:31 p.m. Roll call was taken by the Clerk.

Present: Councilmembers Helen Wolter, Judith Hasko, Rebecca Flynn, Vice Mayor Mary Hufty, Mayor Craig Taylor

Absent: None

Others: Town Manager Darcy Smith, Town Attorney Catherine Engberg, Planning & Building Director Sarah Cawrse, Finance Director Tony McFarlane, Town Clerk Veronica Dao

**2. SB 707 CONSIDERATIONS: None.**

**3. ANNUAL TOWN COUNCIL PRIORITY SETTING STUDY SESSION**

a. Current Priorities and Fiscal Year Achievements

b. Department Presentations

Finance Director McFarlane, Planning & Building Director Cawrse, and Town Manager Smith each provided their department workplan for the Finance, Planning and Building, and Administration departments

Council asked questions.

Mayor Taylor invited public comment.

Public Comment

- Betsy Morgenthaler
- Cindy P.
- Kristi C.
- Rita Comes

Council discussed their top priority categories.

The Council recessed for a short break at approximately 3:33 p.m. and reconvened at 3:46 p.m.

c. Future Priorities

Mayor Taylor invited public comment.

Public Comment

- Kristi C.

Council further discussed the priority categories.

Mayor Taylor invited public comment.

Public Comment

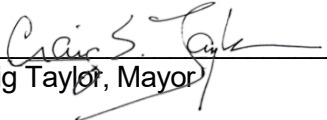
- Rita Comes
- Kristi C.
- David Cardinal

d. Next Steps

Council refined the priorities into six top categories. No formal action was taken.

**4. ADJOURNMENT**

The meeting adjourned at 5:36 p.m.

  
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Craig Taylor, Mayor

  
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Veronica Dao, Town Clerk

Submitted for approval to the Town Council at its March 25, 2026 regular meeting.