

PORTOLA VALLEY TOWN COUNCIL REGULAR MEETING MINUTES – MARCH 25, 2026

1. CALL TO ORDER / ROLL CALL

Mayor Taylor called the meeting to order at 7:00 p.m. Roll call was taken by the Clerk.

Present: Councilmembers Helen Wolter, Judith Hasko, Rebecca Flynn, Vice Mayor Mary Hufty, Mayor Craig Taylor

Absent: None

Others: Town Manager Darcy Smith, Town Attorney Catherine Engberg, Finance Director Tony McFarlane, Town Clerk Veronica Dao

2. SB 707 CONSIDERATIONS: None.

3. PRESENTATIONS / PROCLAMATIONS

- a. Annual Committee Presentations
- Wildfire Preparedness Committee

MJ Lee, Chair of the Wildfire Preparedness Committee, gave a presentation on committee work and priorities.

4. TOWN MANAGER REPORT

Town Manager Smith updated the Council on the following:

- Recruitments for open positions on various Town committees, San Mateo County Mosquito and Vector Control District, and Architectural & Site Control Commission (ASCC)
- Financial audits to be presented at upcoming Finance Committee meeting

5. ORAL COMMUNICATIONS

Mayor Taylor invited public comment.

Public Comment

- Craig D.
- Bob Adams
- Chantal
- Rita Comes

- David Cardinal
- Leslie Kriese

6. CONSENT AGENDA

Mayor Taylor invited public comment. None were received.

Motion and second (Hufty, Hasko) to approve all Consent Agenda items. The motion carried unanimously by voice vote.

- Approve Regular Meeting Minutes of March 11, 2026
- Approve Special Meeting Minutes of March 16, 2026
- Approve Warrant List for March 25, 2026
- Adopt a Resolution Authorizing the Designation of Applicant's Agent Resolution for Non-State Agencies (California Office of Emergency Services Form 130)
- Accept Refinement of Town Council Priority Categories for Fiscal Year 2026-27

7. REGULAR AGENDA

- Receive the Annual Report on the Farmers' Market from Good Roots and Provide Direction to Staff on a Potential License Agreement Amendment

Nile Estep of Good Roots provided an update on the farmers' market.

Mayor Taylor invited public comment. None were received.

Council discussed the item and provided feedback on license agreement. No formal action was taken.

- Receive Information and Provide Direction to Staff Regarding Fiscal Year 2026-27 Town Budget Overview and Potential Locally Controlled Funding Options

Finance Director McFarlane presented the item.

Mayor Taylor invited public comment.

Public Comment

- Bob Adams
- Rita Comes

Council discussed the item and provided feedback. No formal action was taken.

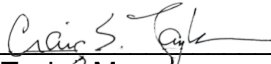
8. COUNCIL SUBCOMMITTEE, LIAISON COMMITTEE, AND REGIONAL AGENCIES REPORTS

Councilmembers reported on several local and regional meetings they attended recently.


Mayor Taylor invited public comment. None were received.

9. ADJOURNMENT

The meeting adjourned at 10:03 p.m.



Craig Taylor, Mayor



Veronica Dao, Town Clerk

Submitted for approval to the Town Council at its April 8, 2026 regular meeting.